

Rewriting a Research Paper

Most of writing is rewriting. When rewriting a research paper, here is a checklist of what to review to improve your rough draft. I have given you three checklists. Do the first in one rewriting session; do the second in another; do the last when writing your final draft.



Review 1

- _____ There is sufficient information on the right number of subtopics.
- _____ All information is accurate.
- _____ Spellings of all names, places, etc. are correct.
- _____ There is a chart or graph or other visual aid (if required).
- _____ All information in the visual aid is correct.
- _____ The visual aid is correctly labeled.
- _____ All paragraphs (and all sentences) relate to the paper's topic.
- _____ Each paragraph has a topic and stays focused on that topic.
- _____ There are transition words and sentences for flow.

Review 2

- _____ There are no unnecessary adjectives.
- _____ There are no unnecessary adverbs.
- _____ The paper is titled in an interesting way.
- _____ The introduction makes the topic clear.
- _____ The introduction makes the reader want to read on.
- _____ The conclusion is interesting.
- _____ The bibliography is complete and properly formatted.

Review 3

- _____ All capitalization is correct.
- _____ All punctuation is correct.
- _____ Any other grammar rules you know are followed correctly.