

Rewriting an Essay Describing a Person

Most of writing is rewriting. When rewriting your essay, here is a checklist of what to review to improve your rough draft. I have separated these into groups. Focus on the first group on your first rewrite of the essay, the second group on the second rewrite, the third group on your third rewriting, and the last group when writing your final draft.



Review 1 (Description and Action)

- _____ The description includes details of appearance.
- _____ The description includes details of the person's movement.
- _____ The description includes details of their personality.
- _____ Word choices are vivid and precise.
- _____ Any unnecessary adverbs are deleted.
- _____ There are actions that tell the reader something about the person.

Review 2 (Speech and Others' Opinions)

- _____ Actual speech of the character is present.
- _____ Accent or dialect is included (if possible).
- _____ The speech tells the reader something about the subject.
- _____ The opinion of at least one other person is included.
- _____ This opinion tells the reader something about the subject.

Review 3 (Internal details)

- _____ Your thoughts about the person are included.
- _____ Your feelings about the person are included.
- _____ It is clear how this person has impacted you.

Review 4 (Final draft)

- _____ The paper is titled.
- _____ All capitalization is correct.
- _____ All punctuation is correct.
- _____ Any other grammar rules you know are followed correctly.