

Revising an Interview

Most of writing is rewriting. When rewriting a report on an interview, here is a checklist of what to review to improve your rough draft. I have separated these into two groups. Focus on the first group on your first rewrite of the interview, and the second group when you're writing your final draft.



Review 1

- _____ The paper has a title.
- _____ The first paragraph introduces the topic.
- _____ The first paragraph makes the reader interested in the interviewee.
- _____ The information is well organized.
- _____ There are transitions throughout the paper.
- _____ All quotes are formatted and punctuated correctly.
- _____ The conclusion is interesting (the paper doesn't just stop).
- _____ The conclusion reflects in some way on the person's story.

Review 2

- _____ All capitalization is correct.
- _____ All punctuation is correct.
- _____ Any other grammar rules you know are followed correctly.