

Outline for a Paper on a Person You Know

You've done all your research and found a ton of information on your topic. Before you start writing your paper, take time to create an outline. This will help you organize your information and make the writing process smoother.

We use Roman numerals for an outline. Each Roman numeral stands for a paragraph:

- I. Introduction
- II. First subtopic
- III. Second subtopic
- IV. Third subtopic
- V. Conclusion

This is a good start, but it's even better if we can have a better idea of what will be in each paragraph. For the parts of each paragraph, such as support and examples, we use capital letters. Here's an example outline for a report on languages in India:

- I. Introduction
 - A. Brief anecdote about language in India
 - B. Topic sentence
- II. Major groups
 - A. Indo-European languages
 - B. Dravidian languages
 - C. Minority languages
- III. History and geography
 - A. Historical importance of the two major groupings
 - B. Geographical distribution of the two major groups (include map)
- IV. Politics
 - A. Official languages
 - B. Status of various language speakers
 - C. Impact of the imposition of English



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